



GREATER LONDON SOUTH EAST SCOUTS

Everyday Adventure for Boys, Girls and Adult Volunteers in Bexley and Bromley

Achieved the London
Volunteer Management Charter

GREATER LONDON
VOLUNTEERING

Experts in Volunteering

www.expertsinvolunteering.org.uk

ROLE DESCRIPTION

COUNTY TREASURER

WHAT IS THE PURPOSE OF THE ROLE?

To provide sound financial administration, support and information to the County Executive Committee in accordance with the Policy, Organisation and Rules of The Scout Association.

WHAT DO I HAVE TO DO?

Manage and monitor the financial activities of the County and its Executive Committee.

Work with the Financial Co-ordinator to create and present accurate financial reports and accounts to the Executive Committee.

Work with the County Financial Co-ordinator to ensure that the Executive Committee produces sound budgets/financial plans and monitor performance against those plans.

Work with the County Administrator to ensure that financial reports, annual statements of accounts and supporting documents are maintained accurately and in accordance with legal regulations.

Work with the County Financial Co-ordinator to ensure that the County is financially able to function with appropriate reserves, accounting procedures and financials controls.

Work with the County Financial Co-ordinator to prepare the annual statement of accounts for approval by the Executive Committee. Ensure that the accounts are independently examined in accordance with P.O.R. and present them at the Annual General Meeting.

ANYTHING ELSE?

Be a member of the County Executive Committee and the Finance Sub-Committee.

**If you are interested in finding out more about this role please contact
The County Administrator at
office@glsecouts.org.uk**



Greater London South East County Scout Council

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County Commissioner Nick Crowe President Graham Cole Founder Robert Baden-Powell OM Chief Scout Lt Cdr (Hon) Bear Grylls RN

Registered Charity No. 1015476